

Washington Memorial Chapel Electronic Pledging Info - Dwolla

This is a summary of how to open an account at Dwolla for paying your pledge via bank transfer.

- 1-** Please remember that Dwolla is used for transferring money via your bank account only. For Credit or Debit Card pledges please use our Paypal option on our pledge page at wmchapel.org.
- 2-** To use Dwolla, you must have an account at a U.S. Bank.
- 3-** You must have the “routing number” of your bank and your account number available. Ask your bank what these numbers are.
- 4-** You then go to www.Dwolla.com and click on the blue tab that says “Sign up to get started today”.
- 5-** Fill out the form to create a personal account with Dwolla.
- 6-** Dwolla will verify your phone number by sending a text message or voice message to your phone which will contain your “PIN”. Check your phone and write down you PIN.
- 7-** Dwolla will also verify your e-Mail address by sending you an e-Mail containing your user name and password. Check your e-Mail and write down your user name and password.
- 8-** That completes your initial registration with Dwolla, however, they may request additional information such as a copy of your drivers license or social security number to help prevent fraud.
- 9-** Dwolla will then verify your bank account by making two small deposits into your account. It could take up to 3 days before you see those small deposits from Dwolla in your bank account.
- 10-** Check your bank account and look for these two deposits that will indicate they have been sent by Dwolla. Once you see the deposits, write down the amount of these deposits. (These deposits will be less than 12 cents each.)
- 11-** Log back onto Dwolla web site. Click on “Sign In” on the top right corner of the screen, using your user name and password.
- 12-** Once you sign in, look on the left side of screen and click on “Verify Your Bank Account” and on the next screen enter the amounts of the deposits you received from Dwolla.
- 13-** You then receive an e-Mail from Dwolla confirming that your bank account has been verified.
- 14-** Your account at Dwolla is now fully established. You can now send money directly to the Chapels bank account, saving us in booking costs and credit card transaction fees.
- 15-** To send your electronic pledge via your new Dwolla account, go-to our pledge page at the top right of menu of wmchapel.org and click on the donate with Dwolla link. You can then specify the amount, interval and make a note of your giving envelope number or any other special instructions.